

TENTATIVE CALENDAR OF ACTIVITIES FOR U-DISE – 2015-16

Sl.No.	Activities	Time line	Responsibility	
1.	To provide final DCF to State MIS coordinators	23 rd July	MHRD, NUEPA	Training and Printing of DCF
2.	Finalization of DCF and instructions manual in regional Language.	31 st July	State MIS coordinator	
3.	Printing of DCF & Instructions Manual	10 th August	State MIS coordinator	
4.	Identification of independent third party to carry out 5% sample check	12 th August	State MIS coordinator	
5.	Training of all Block MIS coordinators & BRCCs and distribution of DCFs/Manual <ul style="list-style-type: none"> • Sharing of last years' data • Jan Vachan of U-DISE data • Training BRC/CRC for field scrutiny/Cross-checking 	28 th August	State/District MIS Official	
6.	Prepare and finalization school list/ Training of CRCs/Head Teachers and distribution of DCFs/Manual	7 th September	District MIS Coordinator & BRC/CRC	
7.	Distribution of DCF	14 th September	District/Block MIS Coordinator & BRCs/CRCs	Activity for Main U-DISE data collection and data entry
8.	<ul style="list-style-type: none"> • Field Data Collection (Reference date 30 September, 2015) by observing U-DISE Week / Fortnight (whichever applicable) • Scrutiny and Cross checking of 100 % DCF by CRC Coordinator 	01-14 th October	CRCs and School Head Masters	
9.	Scrutiny and Cross checking of DCF by BRC level (Pre data punching checking) – 25%	15-19 th October	BRC	
10.	Scrutiny and Cross checking of DCF by District level (Pre data punching check) – 5 schools from each Block (all in different clusters)	26 th October	District MIS Officer	
11.	Data Entry Using U-DISE Software (If at Block level, this should be merged at District office)	27 th October – 5 th November	District MIS Coordinator + BRC/ CRC	
12.	Merging of all blocks, consistency checking and Report generation	6 th -11 th November	District	
13.	Sharing of U-DISE Report with BRC official before submission of data at state level. The sharing of information with sub district level will ensure accuracy and consistency in the data. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing	11 th – 16 th November	District MIS Coordinator	

	School Report Cards). Block specific educational indicators should be posted publicly at BRC Office.			Activity for Main U-DISE data collection and data entry
14.	<ul style="list-style-type: none"> Removal of Errors/discrepancies and printing of school report card Submission of data at state level 	17 th - 20 th November	District	
15.	Merging of all districts, consistency checking and Report generation	21 st - 26 th November	State	
16.	Data Validation & Corrections, if any, by State Team	27 th November – 02 nd December	State / District MIS Coordinator	
17.	<ul style="list-style-type: none"> Distribution of School Report Cards to all CRCs and further distribution to all Schools Carrying out Jan-Vaachan of U-DISE data on select 15-20 indicators. Putting School Report Card in poster form on School's Notice Board, VEC Office & Panchayat 	02 - 05 th December	BRC and CRC Coordinator	
		06 - 16 th December	School Principal/ Head Master / Teacher	
18.	Sharing of U-DISE Report with District official before submission of data at National level. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with District officials) <ul style="list-style-type: none"> Check consistencies and get data validated Sharing of data with District MIS in-charges 	17-21 st December	State MIS Coordinator + District MIS Coordinator	
		22-24 th December		
		25-31 st December		
19.	Submission of Consistent data to MHRD, NUEPA	05 th January 2016	State MIS Coordinator	
20.	Data Analysis at District level (Block and Cluster wise)	8 th January 2016	District MIS Coordinator	Data sharing and dissemination
21.	Publication of Time Series Reports and Analytical Report (Block and Cluster wise)	19 th January 2016	District MIS Coordinator	
22.	Data Analysis by State (Districts and Blocks wise)	26 th January 2016	State MIS Coordinator	
23.	Publication of Time Series Reports and Analytical Report by State level	01 th February 2016	State MIS Coordinator	
24.	Sharing of Data at all levels	05 th February 2016	State, District MIS Coordinator, BRC & CRC Coordinators	